

# EVERLASTING BUSINESS SOLUTIONS LTD

1 WEEK COURSES (MONDAY–FRIDAY)

## TRAINING CALENDAR (JAN 2026 – JUNE 2027)

DATE (START - END)	COURSE CATEGORY	COURSE NAME
05 Jan 2026 - 09 Jan 2026	Accounting and Finance	Advanced Financial Management for Organizations
12 Jan 2026 - 16 Jan 2026	Accounting and Finance	Budget Preparation and Budgetary Control
19 Jan 2026 - 23 Jan 2026	Accounting and Finance	Financial Risk Management and Internal Controls
26 Jan 2026 - 30 Jan 2026	Accounting and Finance	Public Sector Accounting and IPSAS Implementation
02 Feb 2026 - 06 Feb 2026	Accounting and Finance	Strategic Cost Management and Cost Reduction
09 Feb 2026 - 13 Feb 2026	Accounting and Finance	Corporate Financial Planning and Forecasting
16 Feb 2026 - 20 Feb 2026	Accounting and Finance	Financial Statement Analysis for Decision Making
23 Feb 2026 - 27 Feb 2026	Accounting and Finance	Tax Planning and Compliance
02 Mar 2026 - 06 Mar 2026	Accounting and Finance	Fraud Prevention and Financial Investigation
09 Mar 2026 - 13 Mar 2026	Accounting and Finance	Treasury and Cash Flow Management
16 Mar 2026 - 20 Mar 2026	Accounting and Finance	Budget Monitoring and Evaluation
23 Mar 2026 - 27 Mar 2026	Accounting and Finance	Strategic Financial Leadership
30 Mar 2026 - 03 Apr 2026	Accounting and Finance	Financial Modeling and Forecasting
06 Apr 2026 - 10 Apr 2026	Accounting and Finance	Investment and Portfolio Management
13 Apr 2026 - 17 Apr 2026	Accounting and Finance	Financial Management for Non-Financial Managers



<b>20 Apr 2026 – 24 Apr 2026</b>	Administration and Office Management	Advanced Office Administration and Executive Support
<b>27 Apr 2026 – 01 May 2026</b>	Administration and Office Management	Records and Document Management Systems
<b>04 May 2026 – 08 May 2026</b>	Administration and Office Management	Professional Secretarial and Administrative Skills
<b>11 May 2026 – 15 May 2026</b>	Administration and Office Management	Office Communication and Report Writing
<b>18 May 2026 – 22 May 2026</b>	Administration and Office Management	Effective Time Management and Productivity
<b>25 May 2026 – 29 May 2026</b>	Administration and Office Management	Office Technology and Digital Administration
<b>01 Jun 2026 – 05 Jun 2026</b>	Administration and Office Management	Event Planning and Meeting Coordination
<b>08 Jun 2026 – 12 Jun 2026</b>	Administration and Office Management	Customer Handling and Front Office Management
<b>15 Jun 2026 – 19 Jun 2026</b>	Administration and Office Management	Administrative Leadership Skills
<b>22 Jun 2026 – 26 Jun 2026</b>	Administration and Office Management	Professional Filing and Registry Management
<b>29 Jun 2026 – 03 Jul 2026</b>	Administration and Office Management	Office Ethics and Professional Conduct
<b>06 Jul 2026 – 10 Jul 2026</b>	Administration and Office Management	Digital Office Transformation
<b>13 Jul 2026 – 17 Jul 2026</b>	Administration and Office Management	Effective Workplace Communication
<b>20 Jul 2026 – 24 Jul 2026</b>	Administration and Office Management	Business Writing and Documentation
<b>27 Jul 2026 – 31 Jul 2026</b>	Administration and Office Management	Modern Office Management Practices
<b>03 Aug 2026 – 07 Aug 2026</b>	Customer Service and Public Relations	Excellence in Customer Service Management
<b>10 Aug 2026 – 14 Aug 2026</b>	Customer Service and Public Relations	Customer Experience and Satisfaction Strategies
<b>17 Aug 2026 – 21 Aug 2026</b>	Customer Service and Public Relations	Public Relations and Corporate Communication
<b>24 Aug 2026 – 28 Aug 2026</b>	Customer Service and Public Relations	Crisis Communication and Reputation Management
<b>31 Aug 2026 – 04 Sep 2026</b>	Customer Service and Public Relations	Handling Difficult Customers Professionally
<b>07 Sep 2026 – 11 Sep 2026</b>	Customer Service and Public Relations	Customer Relationship Management Systems
<b>14 Sep 2026 – 18 Sep 2026</b>	Customer Service and Public Relations	Front Office Professionalism
<b>21 Sep 2026 – 25 Sep 2026</b>	Customer Service and Public Relations	Service Quality Improvement Strategies
<b>28 Sep 2026 – 02 Oct 2026</b>	Customer Service and Public Relations	Communication Skills for Customer Service Staff



<b>05 Oct 2026 – 09 Oct 2026</b>	Customer Service and Public Relations	Building Customer Loyalty Programs
<b>12 Oct 2026 – 16 Oct 2026</b>	Customer Service and Public Relations	Customer Service Leadership
<b>19 Oct 2026 – 23 Oct 2026</b>	Customer Service and Public Relations	Call Center Operations Management
<b>26 Oct 2026 – 30 Oct 2026</b>	Customer Service and Public Relations	Complaint Handling and Resolution
<b>02 Nov 2026 – 06 Nov 2026</b>	Customer Service and Public Relations	Public Relations Strategy Development
<b>09 Nov 2026 – 13 Nov 2026</b>	Customer Service and Public Relations	Stakeholder Engagement and Communication
<b>16 Nov 2026 – 20 Nov 2026</b>	Human Resources Management	Strategic Human Resource Management
<b>23 Nov 2026 – 27 Nov 2026</b>	Human Resources Management	Performance Management and Employee Appraisal
<b>30 Nov 2026 – 04 Dec 2026</b>	Human Resources Management	Talent Acquisition and Recruitment Strategies
<b>07 Dec 2026 – 11 Dec 2026</b>	Human Resources Management	Employee Relations and Conflict Management
<b>14 Dec 2026 – 18 Dec 2026</b>	Human Resources Management	Compensation and Benefits Administration
<b>21 Dec 2026 – 25 Dec 2026</b>	Human Resources Management	HR Metrics and Workforce Analytics
<b>28 Dec 2026 – 01 Jan 2027</b>	Human Resources Management	Training Needs Assessment and Development
<b>04 Jan 2027 – 08 Jan 2027</b>	Human Resources Management	HR Policy Development and Implementation
<b>11 Jan 2027 – 15 Jan 2027</b>	Human Resources Management	Workplace Discipline and Labour Laws
<b>18 Jan 2027 – 22 Jan 2027</b>	Human Resources Management	Leadership Development for HR Managers
<b>25 Jan 2027 – 29 Jan 2027</b>	Human Resources Management	Organizational Development and Change
<b>01 Feb 2027 – 05 Feb 2027</b>	Human Resources Management	Human Resource Information Systems (HRIS)
<b>08 Feb 2027 – 12 Feb 2027</b>	Human Resources Management	Strategic Workforce Planning
<b>15 Feb 2027 – 19 Feb 2027</b>	Human Resources Management	HR Compliance and Legal Framework
<b>22 Feb 2027 – 26 Feb 2027</b>	Human Resources Management	Employee Engagement and Retention
<b>01 Mar 2027 – 05 Mar 2027</b>	Information and Communication Technology (ICT)	Cybersecurity and Information Protection
<b>08 Mar 2027 – 12 Mar 2027</b>	Information and Communication Technology (ICT)	Data Management and Data Analytics



<b>15 Mar 2027 – 19 Mar 2027</b>	Information and Communication Technology (ICT)	Digital Transformation Strategies
<b>22 Mar 2027 – 26 Mar 2027</b>	Information and Communication Technology (ICT)	IT Project Management
<b>29 Mar 2027 – 02 Apr 2027</b>	Information and Communication Technology (ICT)	Cloud Computing for Organizations
<b>05 Apr 2027 – 09 Apr 2027</b>	Information and Communication Technology (ICT)	Database Design and Management
<b>12 Apr 2027 – 16 Apr 2027</b>	Information and Communication Technology (ICT)	Network Administration and Security
<b>19 Apr 2027 – 23 Apr 2027</b>	Information and Communication Technology (ICT)	IT Governance and Compliance
<b>26 Apr 2027 – 30 Apr 2027</b>	Information and Communication Technology (ICT)	Business Intelligence Tools
<b>03 May 2027 – 07 May 2027</b>	Information and Communication Technology (ICT)	Systems Analysis and Design
<b>10 May 2027 – 14 May 2027</b>	Information and Communication Technology (ICT)	Digital Records Management Systems
<b>17 May 2027 – 21 May 2027</b>	Information and Communication Technology (ICT)	Introduction to Artificial Intelligence in Business
<b>24 May 2027 – 28 May 2027</b>	Information and Communication Technology (ICT)	IT Service Management (ITIL Concepts)
<b>31 May 2027 – 04 Jun 2027</b>	Information and Communication Technology (ICT)	Software Development Project Coordination
<b>07 Jun 2027 – 11 Jun 2027</b>	Information and Communication Technology (ICT)	Enterprise Information Systems Management
<b>14 Jun 2027 – 18 Jun 2027</b>	Leadership and Management	Strategic Leadership and Organizational Growth
<b>21 Jun 2027 – 25 Jun 2027</b>	Leadership and Management	Change Management and Transformation
<b>05 Jan 2026 – 09 Jan 2026</b>	Leadership and Management	Decision Making and Problem Solving
<b>12 Jan 2026 – 16 Jan 2026</b>	Leadership and Management	Project Leadership and Team Management
<b>19 Jan 2026 – 23 Jan 2026</b>	Leadership and Management	Emotional Intelligence for Leaders



<b>26 Jan 2026 – 30 Jan 2026</b>	Leadership and Management	Strategic Planning and Execution
<b>02 Feb 2026 – 06 Feb 2026</b>	Leadership and Management	Effective Team Building and Collaboration
<b>09 Feb 2026 – 13 Feb 2026</b>	Leadership and Management	Leadership Communication Skills
<b>16 Feb 2026 – 20 Feb 2026</b>	Leadership and Management	Conflict Resolution and Negotiation
<b>23 Feb 2026 – 27 Feb 2026</b>	Leadership and Management	Performance Leadership
<b>02 Mar 2026 – 06 Mar 2026</b>	Leadership and Management	Governance and Organizational Ethics
<b>09 Mar 2026 – 13 Mar 2026</b>	Leadership and Management	Executive Leadership Development
<b>16 Mar 2026 – 20 Mar 2026</b>	Leadership and Management	Innovation and Strategic Thinking
<b>23 Mar 2026 – 27 Mar 2026</b>	Leadership and Management	Results-Based Management
<b>30 Mar 2026 – 03 Apr 2026</b>	Leadership and Management	Leading High Performance Teams
<b>06 Apr 2026 – 10 Apr 2026</b>	Legal Training	Contract Law for Managers
<b>13 Apr 2026 – 17 Apr 2026</b>	Legal Training	Corporate Governance and Legal Compliance
<b>20 Apr 2026 – 24 Apr 2026</b>	Legal Training	Employment and Labour Law
<b>27 Apr 2026 – 01 May 2026</b>	Legal Training	Legal Risk Management
<b>04 May 2026 – 08 May 2026</b>	Legal Training	Procurement Legal Framework
<b>11 May 2026 – 15 May 2026</b>	Legal Training	Intellectual Property Rights Management
<b>18 May 2026 – 22 May 2026</b>	Legal Training	Legal Aspects of Public Administration
<b>25 May 2026 – 29 May 2026</b>	Legal Training	Drafting and Reviewing Legal Contracts
<b>01 Jun 2026 – 05 Jun 2026</b>	Legal Training	Dispute Resolution and Arbitration
<b>08 Jun 2026 – 12 Jun 2026</b>	Legal Training	Legal Compliance Audits
<b>15 Jun 2026 – 19 Jun 2026</b>	Legal Training	Regulatory Framework in Business
<b>22 Jun 2026 – 26 Jun 2026</b>	Legal Training	Corporate Legal Advisory Skills
<b>29 Jun 2026 – 03 Jul 2026</b>	Legal Training	Legal Documentation and Record Keeping
<b>06 Jul 2026 – 10 Jul 2026</b>	Legal Training	Legal Ethics and Professional Responsibility
<b>13 Jul 2026 – 17 Jul 2026</b>	Legal Training	Business Law for Non-Lawyers



<b>20 Jul 2026 – 24 Jul 2026</b>	Procurement and Supply Chain Management	Strategic Procurement and Contract Management
<b>27 Jul 2026 – 31 Jul 2026</b>	Procurement and Supply Chain Management	Public Procurement Regulations and Compliance
<b>03 Aug 2026 – 07 Aug 2026</b>	Procurement and Supply Chain Management	Supplier Relationship Management
<b>10 Aug 2026 – 14 Aug 2026</b>	Procurement and Supply Chain Management	Inventory and Warehouse Management
<b>17 Aug 2026 – 21 Aug 2026</b>	Procurement and Supply Chain Management	Logistics and Distribution Management
<b>24 Aug 2026 – 28 Aug 2026</b>	Procurement and Supply Chain Management	Strategic Sourcing and Vendor Selection
<b>31 Aug 2026 – 04 Sep 2026</b>	Procurement and Supply Chain Management	Contract Negotiation and Management
<b>07 Sep 2026 – 11 Sep 2026</b>	Procurement and Supply Chain Management	Procurement Planning and Tendering
<b>14 Sep 2026 – 18 Sep 2026</b>	Procurement and Supply Chain Management	Supply Chain Risk Management
<b>21 Sep 2026 – 25 Sep 2026</b>	Procurement and Supply Chain Management	Procurement Audit and Compliance
<b>28 Sep 2026 – 02 Oct 2026</b>	Procurement and Supply Chain Management	Sustainable Procurement Practices
<b>05 Oct 2026 – 09 Oct 2026</b>	Procurement and Supply Chain Management	International Procurement and Trade
<b>12 Oct 2026 – 16 Oct 2026</b>	Procurement and Supply Chain Management	Procurement Data Analytics
<b>19 Oct 2026 – 23 Oct 2026</b>	Procurement and Supply Chain Management	Supply Chain Digital Transformation
<b>26 Oct 2026 – 30 Oct 2026</b>	Procurement and Supply Chain Management	Strategic Supply Chain Leadership
<b>02 Nov 2026 – 06 Nov 2026</b>	Project Management	Project Planning and Scheduling
<b>09 Nov 2026 – 13 Nov 2026</b>	Project Management	Project Budgeting and Cost Control
<b>16 Nov 2026 – 20 Nov 2026</b>	Project Management	Monitoring and Evaluation for Projects
<b>23 Nov 2026 – 27 Nov 2026</b>	Project Management	Risk Management in Projects
<b>30 Nov 2026 – 04 Dec 2026</b>	Project Management	Project Procurement Management
<b>07 Dec 2026 – 11 Dec 2026</b>	Project Management	Project Stakeholder Engagement
<b>14 Dec 2026 – 18 Dec 2026</b>	Project Management	Agile Project Management
<b>21 Dec 2026 – 25 Dec 2026</b>	Project Management	Project Quality Management
<b>28 Dec 2026 – 01 Jan 2027</b>	Project Management	Project Leadership Skills



<b>04 Jan 2027 – 08 Jan 2027</b>	Project Management	Results-Based Project Management
<b>11 Jan 2027 – 15 Jan 2027</b>	Project Management	Project Documentation and Reporting
<b>18 Jan 2027 – 22 Jan 2027</b>	Project Management	Project Impact Assessment
<b>25 Jan 2027 – 29 Jan 2027</b>	Project Management	Managing Donor Funded Projects
<b>01 Feb 2027 – 05 Feb 2027</b>	Project Management	Project Communication Strategies
<b>08 Feb 2027 – 12 Feb 2027</b>	Project Management	Advanced Project Management Techniques
<b>15 Feb 2027 – 19 Feb 2027</b>	Records and Archives Management	Modern Records Management Systems
<b>22 Feb 2027 – 26 Feb 2027</b>	Records and Archives Management	Electronic Records Management
<b>01 Mar 2027 – 05 Mar 2027</b>	Records and Archives Management	Archives Preservation Techniques
<b>08 Mar 2027 – 12 Mar 2027</b>	Records and Archives Management	Records Classification and Filing
<b>15 Mar 2027 – 19 Mar 2027</b>	Records and Archives Management	Registry Procedures and Documentation
<b>22 Mar 2027 – 26 Mar 2027</b>	Records and Archives Management	Digital Archiving and Information Storage
<b>29 Mar 2027 – 02 Apr 2027</b>	Records and Archives Management	Records Retention and Disposal Policies
<b>05 Apr 2027 – 09 Apr 2027</b>	Records and Archives Management	Document Security and Confidentiality
<b>12 Apr 2027 – 16 Apr 2027</b>	Records and Archives Management	Records Audit and Compliance
<b>19 Apr 2027 – 23 Apr 2027</b>	Records and Archives Management	Information Governance Framework
<b>26 Apr 2027 – 30 Apr 2027</b>	Records and Archives Management	Public Sector Records Management
<b>03 May 2027 – 07 May 2027</b>	Records and Archives Management	Metadata and Digital Documentation
<b>10 May 2027 – 14 May 2027</b>	Records and Archives Management	Records Digitization Strategies
<b>17 May 2027 – 21 May 2027</b>	Records and Archives Management	Records Management Policy Development
<b>24 May 2027 – 28 May 2027</b>	Records and Archives Management	Enterprise Content Management
<b>31 May 2027 – 04 Jun 2027</b>	Sales and Marketing	Strategic Marketing Management
<b>07 Jun 2027 – 11 Jun 2027</b>	Sales and Marketing	Digital Marketing Strategies
<b>14 Jun 2027 – 18 Jun 2027</b>	Sales and Marketing	Brand Management and Positioning
<b>21 Jun 2027 – 25 Jun 2027</b>	Sales and Marketing	Sales Management and Leadership



<b>05 Jan 2026 – 09 Jan 2026</b>	Sales and Marketing	Market Research and Consumer Analysis
<b>12 Jan 2026 – 16 Jan 2026</b>	Sales and Marketing	Product Development and Marketing
<b>19 Jan 2026 – 23 Jan 2026</b>	Sales and Marketing	Pricing Strategies and Costing
<b>26 Jan 2026 – 30 Jan 2026</b>	Sales and Marketing	Business Development Strategies
<b>02 Feb 2026 – 06 Feb 2026</b>	Sales and Marketing	Integrated Marketing Communication
<b>09 Feb 2026 – 13 Feb 2026</b>	Sales and Marketing	Social Media Marketing
<b>16 Feb 2026 – 20 Feb 2026</b>	Sales and Marketing	Customer Acquisition Techniques
<b>23 Feb 2026 – 27 Feb 2026</b>	Sales and Marketing	Sales Negotiation Skills
<b>02 Mar 2026 – 06 Mar 2026</b>	Sales and Marketing	Marketing Analytics and Data
<b>09 Mar 2026 – 13 Mar 2026</b>	Sales and Marketing	Strategic Product Management
<b>16 Mar 2026 – 20 Mar 2026</b>	Sales and Marketing	Corporate Marketing Strategy
<b>23 Mar 2026 – 27 Mar 2026</b>	Tourism and Hospitality Management	Hospitality Management Excellence
<b>30 Mar 2026 – 03 Apr 2026</b>	Tourism and Hospitality Management	Tourism Marketing Strategies
<b>06 Apr 2026 – 10 Apr 2026</b>	Tourism and Hospitality Management	Hotel Operations Management
<b>13 Apr 2026 – 17 Apr 2026</b>	Tourism and Hospitality Management	Customer Experience in Hospitality
<b>20 Apr 2026 – 24 Apr 2026</b>	Tourism and Hospitality Management	Event and Conference Management
<b>27 Apr 2026 – 01 May 2026</b>	Tourism and Hospitality Management	Sustainable Tourism Development
<b>04 May 2026 – 08 May 2026</b>	Tourism and Hospitality Management	Tourism Destination Management
<b>11 May 2026 – 15 May 2026</b>	Tourism and Hospitality Management	Food and Beverage Service Management
<b>18 May 2026 – 22 May 2026</b>	Tourism and Hospitality Management	Hospitality Financial Management
<b>25 May 2026 – 29 May 2026</b>	Tourism and Hospitality Management	Front Office Operations in Hotels
<b>01 Jun 2026 – 05 Jun 2026</b>	Tourism and Hospitality Management	Tourism Policy and Planning
<b>08 Jun 2026 – 12 Jun 2026</b>	Tourism and Hospitality Management	Hospitality Leadership Skills
<b>15 Jun 2026 – 19 Jun 2026</b>	Tourism and Hospitality Management	Travel Agency Management



# Everlasting Business Solutions

Your Partner to New Heights

Financial Services and Business Consultancy

AICC Complex, Serengeti Wing, 3rd Floor, Room # 302 & 303

P.O. Box 6268, Arusho, Tanzania.

Mobile : +255 786 211 866 Tel.(Office): +255 27 205 0150

Email: [info@ebs.co.tz](mailto:info@ebs.co.tz) Web: [www.ebs.co.tz](http://www.ebs.co.tz)

<b>22 Jun 2026 - 26 Jun 2026</b>	Tourism and Hospitality Management	Hotel Revenue Management
<b>29 Jun 2026 - 03 Jul 2026</b>	Tourism and Hospitality Management	Hospitality Quality Assurance

